

**MINUTES OF SURVIVE GROUP EXECUTIVE  
MEETING HELD ON 15<sup>TH</sup> JUNE 2015**

**Present** Rob Gifford - Chairman  
Mary Hill – RAC  
Steve Ives - AA  
Damon Jowett - Direct Line / Green Flag  
John Walford – Highways England

**ACTION  
BY**

**1 Apologies for Absence**

David Bizley - RAC  
Simon Henrick - Direct Line / Green Flag  
Andrew Reeve – Secretary  
Simon Sheldon-Wilson - HA  
David Snelling - ACPO

RG welcomed Mary Hill who was attending the meeting in the absence of David Bizley and John Walford who was standing in for Simon Sheldon-Wilson.

**2 Minutes of the meeting held on 9<sup>th</sup> February 2015**

The minutes of the last meeting were accepted as a true record of the meeting.

**3 Matters arising not covered on the Agenda**

**3.1 HA Short Dial Number Facility**

JW reported that this had been reviewed by HE and that this was not going to be progressed with OfCom.

**3.2 HE Critical Register**

JW advised that the main issue for HE was one of cost, he agreed to discuss this further with colleagues within HE.

**JW**

**3.3 Awareness of the Scope of SURVIVE**

RG agreed to discuss this further with SH outside the meeting.

**RG / SH**

### 3.4 “Surviving the Hard Shoulder Leaflet”

It was agreed that an update of this leaflet and of motorway driving was very timely. MH volunteered to send a copy of the original leaflet to AR for onward circulation. JW also agreed to discuss with SSW the possibility of putting together an updated leaflet. The key question was whether the leaflet needed a complete redesign or whether it would be possible merely to update what already existed. It was also noted that WG3 would need to be involved in discussions.

**MH  
JW / SSW**

**WG3**

## 4 Working Group Reports

### 4.1 SURVIVE Working Group 1 (Practices and Procedures)

SI gave an update of the work of WG 1 and reported that the smart motorway group was continuing in order to achieve consistency of approach. He commented that reverse flow procedures had continued to prove a big discussion point and that a procedure document was under way with the costs of publication shared between the organisations.

SI also identified the importance of revising the Highway Code to reflect safe practice for stranded drivers.

Finally SI reported that production of the towing guide was underway and that it would be brought to the Executive for sign-off.

**WG1**

### 4.2 SURVIVE Working Group 2 (Standards)

MH reported on the work of WG2 and advised that the group had not met physically of late but had conducted recent business via e-mail.

She advised of two significant recent losses to the membership of WG2: Bernard Anderson (Eagle Certification) and Alex Robb (Scottish Vehicle Recovery Association), both of whom had been strong supporters of the group's work.

MH commented that PAS 43:2015 was now published and expressed her frustration that the BSI process had taken longer this time. It was agreed to check with AR that the website had been updated to reflect the publication of PAS 43:2015.

**MH / AR**

WG2 had continued to express concerns about the consistency of inspections and a meeting/forum with certification inspection bodies had been arranged for 6<sup>th</sup> July.

Finally MH advised that WG2 was considering whether PAS 43:2017 should include the ISO management standard in its application.

## 5 Use of Traffic Cones

SI reported on deliberations within WG1 regarding the use of traffic cones in the light of the comment from HSE on a lack of consistency within the recovery industry. It was noted that different operations may require the use of cones but not all of them. JW commented that it was always possible to contact the HE regional control centre to request support for an incident and that HE should be called on to cone off the scene if required.

It was agreed that WG1 should consider the matter further and report back to the Executive.

**WG1**

## **6 Chairmanship of Working Group 2**

RG advised that regrettably David Bizley had indicated that he now wished to stand down as the chair of WG2 and the Executive then agreed the appointment of MH as his replacement and also her membership of the Executive.

It also agreed that David Bizley should be asked to continue as a member of the Group and of the Executive.

RG then expressed the Executive's grateful thanks to DB for his dedication and hard work on behalf of WG2 over the years since the introduction of the Working Groups.

## **7 Any Other Business**

### **7.1 Tyre Pressures**

JW reported on an initiative being undertaken by HE and a commercial partner regarding tyre pressures. HE had identified tyre problems as being the main course of network disruption.

Working with Wheelright, HE was helping drivers to identify under-inflated tyres at the Keele service station on the M6. JW agreed to investigate whether members of the Executive might be invited to a demonstration of the project. This was welcomed by the Group.

**JW**

## **8 Dates of the Next Meeting**

The next meeting of the SURVIVE Group Executive will take place on Monday 12<sup>th</sup> October 2015 at 11.30am, being hosted by RAC at their offices in Walsall.

It was further agreed that the three meetings in 2016 would take place on the following dates:-

Monday 8<sup>th</sup> February - at the AA offices in Basingstoke  
 Monday 13<sup>th</sup> June - at the Direct Line offices in Birmingham  
 Monday 10<sup>th</sup> October - at the RAC offices in Walsall

RG closed the meeting by expressed the grateful thanks of the Executive to DJ and Direct Line for hosting the meeting and for their kind hospitality.